

Western Gateway Sub-national Transport Body

Board Meeting

Paper B

Date **21st February 2023**

Title of report: **Forward Decision Plan**

Purpose of report: **To provide an overview of upcoming Board decisions.**

Recommendations:

The members of the Board are recommended to:

- I. Note the contents of the Forward Decision Plan and advise the programme team of any issues or additional briefings required.

Introduction

- 1.1 This report contains an overview of the forward decision plan. Please note that once funding is received from DfT and commissioning begins on this year's projects a more detailed forward decision plan will be published.

Board Forward Decision Plan

Based on work programme the projects will require approvals from the Board

| Month | Project | Purpose of Request | Status |
|-------------------------------|--------------------------|---|---|
| April 6 th 2022 | Freight | <ul style="list-style-type: none"> Approval of South West Regional Freight Strategy | Completed SOG in April |
| | Freight | <ul style="list-style-type: none"> Officers are delegated authority to progress and develop the Freight Strategy recommendations to: Work with key major stakeholders across the region through the proposed Freight Steering Group to secure their support and prioritise freight projects Continue to work with Peninsula Transport on wider freight issues, coordinate business case development and support private and public sector stakeholders in partnership working. | Completed. |
| | Strategic Transport Plan | <ul style="list-style-type: none"> Request to approve Stage 1 Baseline Assessment report via email | Delayed - offline approval requested |
| | Funding | <ul style="list-style-type: none"> Approval of annual member contribution of £20,000 per authority | Completed |
| | STB Role | <ul style="list-style-type: none"> Requested to reconfirm the role of the STB and advise on any amendments to existing arrangements with member authority cabinets and or committees, which would be required in order for the STB to carry out its function. | No additional requests provided, closed |
| | STB resourcing | <ul style="list-style-type: none"> Requested to delegate resourcing and capacity arrangements to the Senior Officers Group. | Completed |
| | Business Plan | <ul style="list-style-type: none"> Requested to approve the proposed update to the three-year Business Plan and offline approval, subject to meeting the conditions set out in this paper. | Completed |
| | Rail | <ul style="list-style-type: none"> Note progress on the Cheltenham Spa station bay platform scheme. Approve opening discussions with Network Rail on developing the Strategic Outline Business Case for Cheltenham Spa. Approve opening discussions with Network Rail, the Peninsula Sub-national Transport Body and the East West Main Line Partnership on taking forward rail corridor proposals. | Completed |

| Month | Project | Purpose of Request | Status |
|----------------------------|--|---|---------------------------------------|
| | | <ul style="list-style-type: none"> Reduce the number of Rail Strategy task forces and use the Rail Officer Group as the main task force with ad hoc sub-groups to pick up other rail issues. | |
| | Rail | <ul style="list-style-type: none"> Approve the revised Rail Strategy station car parking policy as set out in sections 3.1 to 3.4. Delegate to the Western Gateway Programme Team to make the appropriate changes to the Rail Strategy. | Completed |
| | Rural | <ul style="list-style-type: none"> Approve the Rural Mobility Strategy. | Completed |
| | Rural | <ul style="list-style-type: none"> Officers are delegated to continue to develop the Rural Mobility Strategy to: Work with key major stakeholders across the region to secure their support and seed funding for the pilots. Identify a shortlist of places to act as the pilots to be brought back to the Board for approval. Develop a prospectus for the pilots and launch a competition for Expressions of Interest for initial proposals for potential pilots. Select from the Expressions of Interest a shortlist of projects to receive initial exploratory STB funding and specialist rural mobility consultancy support to develop the outline business cases for their pilots. | WIP Rural project resource assignment |
| July 11 th 2022 | Business Plan inc resource and funding allocations | <ul style="list-style-type: none"> Final draft of three-year business plan for approval To approve the programme for 2022/23 as set out in Table One, detailed notes are listed in Appendix One. To delegate reallocation of funds between projects to the Senior Officers Group; following detailed planning and responses on cost proposals from the supply chain as long as the overall scope and objectives in the Business Plan are met. To approve the recommended resource approach for delivering the Western Gateway programme as set out in Table Three. To delegate to the Senior Officers Group and Programme Management Team recruitment of officers to deliver the Western Gateway's programme To approve an increase in the local contribution from £20k per annum to £30k per annum, effective from the next financial year. To confirm the Board supports the recommendation for the Combined Authority to continue to run the secretariat function for the next three years. | Completed |
| | Freight | <ul style="list-style-type: none"> To approve the Terms of Reference for the Southwest Freight Forum | Complete |

| Month | Project | Purpose of Request | Status |
|----------------------------|---------------------------------------|--|------------------------------|
| | Strategic Cycling | <ul style="list-style-type: none"> Approval of final strategic cycling report | Submitted to December Board |
| | Strategic Rail Phase 2 | <ul style="list-style-type: none"> Approve scope of projects for Phase 2 work. Approved taking forward the Cheltenham Spa bay platform to Strategic Outline Business Case Provided funding through the Business Plan for developing the Strategic Outline Business Case for Cheltenham Spa | Complete |
| | Carbon Audit | <ul style="list-style-type: none"> Approve Carbon Audit final deliverable – baseline model and forecast tool | Delayed to February Board |
| Sept 28 th 2022 | Alternative Fuels for Freight Phase 1 | <ul style="list-style-type: none"> Approval of Alternative Fuel for Freight report and next steps for the project | Submitted to December Board |
| | Board | <ul style="list-style-type: none"> To seek an informal session with the Board to review the outputs of the Alternative Fuels study and long list of sites, with formal approval at the December Board. | Complete |
| | Alternative Fuels for Freight Phase 2 | <ul style="list-style-type: none"> To seek approval to proceed with Alternative Fuels Stage 2 shortlisting works ahead of the December Board and commission Midlands Connect as our supplier | Complete |
| | Freight Phase 2 | <ul style="list-style-type: none"> To seek delegation to the Senior Officers Group and DfT/Project Sponsor for the Freight project scope of works. | Submitted to December Board |
| | STP Phase 3 Strategy | <ul style="list-style-type: none"> Request approval to proceed with public consultation in October on the draft Strategic Transport plan Strategy | Submitted to December Board |
| | STP Phase 2 Technical Report | <ul style="list-style-type: none"> Request approval of the Technical Assessment Report | Delayed to board in February |
| Dec 7 th 2022 | Alternative Fuels | <ul style="list-style-type: none"> Approval of the alternative fuels for freight strategy | Submitted to December Board |

| Month | Project | Purpose of Request | Status |
|-----------|----------------------|---|-----------------------------|
| | Strategic Cycling | <ul style="list-style-type: none"> Approval of the strategic cycling strategy | Submitted to December Board |
| | STP Phase 3 | <ul style="list-style-type: none"> Approve structure for the issues and options paper | Submitted to December Board |
| | STP Phase 3 | <ul style="list-style-type: none"> Approve structure for the strategic plan | Submitted to December Board |
| | STP Phase 3 | <ul style="list-style-type: none"> Approve engagement strategy | Submitted to December Board |
| Feb 2023 | STP Phase 3 Strategy | <ul style="list-style-type: none"> Recommendation to approve the Issues and Options Paper. | |
| | STP Phase 3 Strategy | <ul style="list-style-type: none"> Delegated to Programme Officers Group to finalise the issues and options paper – request to approve engagement report | |
| | STP Phase 3 Strategy | <ul style="list-style-type: none"> Recommendation to approve list of key stakeholders. | |
| | Business Plan | <ul style="list-style-type: none"> Approve the draft business plan | |
| | Business Plan | <ul style="list-style-type: none"> Delegate to Programme Officers Group the completion of the final version of the business plan. | |
| June 2023 | Strategic Cycling | <ul style="list-style-type: none"> Approve revised cycling strategy. | |
| | Coach Strategy | <ul style="list-style-type: none"> Request approval of the Coach Strategy | |
| | Alternative Fuels | <ul style="list-style-type: none"> Approve revised Alternative Fuels strategy | |

Consultation, communication and engagement

- 2.1 This update has been discussed by the Programme Management Team and approved by Senior Officer Group.

Equalities Implications

- 3.1 No adverse impact on any protected groups.

Legal considerations

- 4.1 The Western Gateway STB remains an informal non-statutory partnership.

Financial considerations

- 5.1 The budget considerations are set out in this report.

Conclusion

- 6.1 The Board is recommended to note both the emerging work programme and YTD budget allocations

Contact Officer

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